

## **ORGANIZATIONAL MATTERS - NEWSTEAD TOWN BOARD**

To be dealt with before the beginning of the regular agenda.

**JANUARY 5<sup>th</sup>, 2004, 7:30 pm**

Present- Supervisor Summe, Councilman George, Councilwoman Glor, Councilman Finger and Councilman Chaffee, Town Clerk Dawn Izydorczak, Deputy Clerk Kathy Lang

Dan Seider led the pledge to the flag.

1. Resolution regarding Order of Business for 2004 and the Rules of Order of Town Meetings. (Attached see page # 9)
2. Resolution regarding Agenda and Conduct of Business at Regular Meetings. (Attached see page # 10)
3. Letters requesting appointments. (Attached see page # 11 & 12)
4. A motion was made by Councilman George, seconded by Councilwoman Glor, that Gerald Summe be designated to cast the vote of the Town of Newstead at the Annual Meeting of the Association of Towns.
5. Supervisor Summe announced the appointment of Joan Glor, as Deputy Supervisor.
6. A motion was made by, Councilman George, seconded by Councilwoman Glor, that David DeYoung be appointed Dog Control Officer for 2004.
7. A motion was made by Councilman George, seconded by Councilwoman Glor, that Beverlee Richards be appointed Deputy Dog Control Officer for 2004.
8. A motion was made by Councilman George, seconded by Councilwoman Glor, that James Asmus be appointed Recreation Director for 2004. The Town Board would like to thank Ron Eulenberg for his dedicated service to this community and the youth of The Town of Newstead.
9. A motion was made by Councilman George, seconded by Councilwoman Glor, that the Recreation Director be authorized to maintain a petty cash fund of \$100.
10. A motion was made by Councilman George, seconded by Councilwoman Glor, that Christine Falkowski be appointed Building Department Administrator for 2004.
11. A motion was made by Councilman George, seconded by Councilwoman Glor, that Rebecca Baker be appointed Zoning Officer for 2004.
12. A motion was made by Councilman George, seconded by Councilwoman Glor, that the Supervisor be authorized to appoint a Secretary to the Supervisor for 2004.
13. Supervisor Summe announced the appointment of Kathleen Strobele as Secretary to the Supervisor for 2004.
14. Supervisor Summe announced the appointment of John Eckerson as Historian of the Town of Newstead for the year 2004.
15. A motion was made by Councilwoman Glor, seconded by Councilman Finger, that Elaine Wozniak be appointed Caretaker for the Newstead Town Hall and Denio Library basement for the year 2004.
16. A motion was made by Councilwoman Glor, seconded by Councilman Finger, that Bobbie Murray be appointed Caretaker of the Limerick Hall for the year 2004.
17. A motion was made by Councilwoman Glor, seconded by Councilman Finger, that Elaine Wozniak be appointed caretaker at the highway garage for the year 2004.

18. Town Clerk announced the following appointments for the year 2004 - Deputy Town Clerk, Full time Kathleen McLeod Lang; 2<sup>nd</sup> Deputy Clerk (PT)- Sandra Pietrowski; Sub-Registrar Kathleen McLeod Lang for the year 2004.
19. A motion was made by Councilwoman Glor, seconded by Councilman Finger, that John Schrock be appointed Bingo Inspector for 2004.
20. A motion was made by Councilwoman Glor, seconded by Councilman Finger, that Town Officials be paid \$0.33 per mile for use of their car on official business. This pertains to Town Officials and employees or to anyone on an official errand for the Town upon proper approval by the Town Board.
21. A motion was made by Councilwoman Glor, seconded by Councilman Finger, that the Town purchases a blanket bond to cover all Town Officials.
22. A motion was made by Councilwoman Glor, seconded by Councilman Finger, that the theft insurance coverage be continued at \$25,000 on all town employees and \$75,000 on the Town Clerk and Supervisor.
23. A motion was made by Councilwoman Glor, seconded by Councilman Finger, that the Town Clerk be authorized to continue the Petty Cash Fund of \$100.00.
24. A motion was made by Councilwoman Glor, seconded by Councilman Finger, that the Bank of Akron; Chase Bank; Fleet Bank; M&T Bank; and Alden State Bank be designated as official depositories into which all Town Officials shall deposit all moneys coming into their hands by virtue of their respective offices.
25. A motion was made by Councilwoman Glor, seconded by Councilman Finger, that all matters to come before the Town Board be in the Supervisor's Town Hall mailbox by 5:00 p.m. on Thursday preceding each meeting to be on the agenda. The agenda will be ready for board members after 5:00 p.m. on Fridays preceding each meeting.
26. A motion was made by Councilwoman Glor, seconded by Councilman Finger, that "Regular" Town Board Meetings throughout the year 2004 be held at 8:00 p.m. on the 2nd and 4th Mondays of each month according to the attached schedule (see attached page # 13.) Work Sessions will be at 7:15 p.m. prior to Regular Meetings. When the Regular Meeting falls on a holiday, the Supervisor may postpone or set a new date for said meeting. Work Sessions will be scheduled the 1st and 3rd Monday of each month at 7:30 p.m. when not conflicting with a Holiday. Otherwise they may be held as determined. All meetings will be held in the Newstead Town Hall and are open to the public except for confidential matters as prescribed by the Open Meetings Law.
27. A motion was made by Councilman Finger, seconded by Councilman Chaffee, that the vouchers for Town Claims be audited, allowed and paid if certified to be true and correct upon forms heretofore adopted, described and approved by the Town Board. All vouchers will be presented, approved and paid at both Regular Meetings, twice a month. No voucher may be paid prior to monthly reports being submitted unless authorized by the Supervisor and the auditing Town Board member. The Supervisor is authorized to pay utility bills as such become due subject to Town Board audit at the next regular meeting. Vouchers to be paid must be in the hands of the Town Clerk no later than the Monday before a regular meeting.
28. A motion was made by Councilman Finger, seconded by Councilman Chaffee, that Sandra Pietrowski is appointed as Court Clerk (PT) for the year 2004.
29. A motion was made by Councilman Finger, seconded by Councilman Chaffee, that Judy Bell is appointed as Deputy Court Clerk (PT) for the year 2004.
30. A motion was made by Councilman Finger, seconded by Councilman Chaffee, that Mary Vaughn and William Kaufman, be appointed clerks for the court for the year 2004.
31. A motion was made by Councilman Finger, seconded by Councilman Chaffee, that the Town Justices be authorized to employ a stenographer for the Justice Court or for Special Sessions Court

and that payment be made upon a voucher subject to the approval of the Town Board.

32. A motion was made by Councilman Finger, seconded by Councilman Chaffee, that the Town bring within the coverage of Workman's Compensation Law all Town Employees and Town Officials, elective and appointed and all Volunteer Firemen who may be injured, within the Town of Newstead Fire Protection District as now constituted, while engaged in their duties as firemen.
33. A motion was made by Councilman Finger, seconded by Councilman Chaffee, that the Town continue Disability Insurance coverage as outlined in the resolution of 12/13/93.
34. Pursuant to the applicable provision of the Conservation Law, Supervisor Summe appoints the following Fire Wardens: Mark Maier, Doug Jones, John Thering, Glenn Joachimiak and Keith Hawes. Notice of these appointments will be submitted to the Conservation Department by February 15th.
35. A motion was made by Councilman Finger, seconded by Councilman Chaffee, that all Town Officials be authorized to attend meetings of their respective organizations with all necessary expenses to be paid by the Town of Newstead. Officials and organizations involved are:
  - Town Board - Association of Erie County Governments
  - Town Clerk - Erie County Town Clerk's Association & Tax Receivers Assoc.
  - Assessor - Erie County Assessor's Association
  - Highway Superintendent - Erie County Highway Superintendent's Association
  - Other - New York State Association of Towns and others as deemed necessary.
36. The term of Scott Chaffee on the Zoning Board of Appeals expired 12-31-2003. A motion was made by Councilman Chaffee, seconded by Councilman George, to appoint John Olaf to serve as a Zoning Board Member for a five-year term expiring 12-31-2008.
37. The term of Tom Cowan on the Planning Board expired 12-31-03. A motion was made by Councilman Chaffee, seconded by Councilman George, to re-appoint Tom Cowan to serve as a Planning Board Member for a seven-year term expiring 12-31-2010.
38. Supervisor Summe announced appointments to committees within the Town Board (See attached page # 16).
39. Supervisor Summe announced the appointment of James DeYoung and David Berghorn to the Drainage Committee for a term to expire 12/31/08.
40. The terms of Carl Klingenschmitt and Robert Folger on Conservation Advisory Council expired 12/31/03. A motion was made by Councilman Chaffee, seconded by Councilman George, to reappoint Carl Klingenschmitt and Robert Folger to a term to expire 12-31-06 and appoint Edmund Burke to term expiring 12/31/06.
41. A motion was made by Councilman Chaffee, seconded by Councilman George, to appoint the Supervisor Gerald Summe as Budget Officer for 2004 at no salary.
42. A motion was made by Councilman Chaffee, seconded by Councilman George, that Duane Root is appointed as Town Prosecutor for the year 2004.
43. A motion was made by Councilman Chaffee, seconded by Councilman George, to appoint Martin Dugan Code Enforcement Officer part time for the year 2004.
44. A motion was made by Councilman Chaffee, seconded by Councilman George, to appoint Frank Trybuskiewicz Deputy Building Inspector part time for the year 2004.
45. A motion was made by Councilman Chaffee, seconded by Councilman George, that water rates for 2004 be made as follows:

Water Districts #1	\$49.60 for the first 8000 gallons.
	\$6.80 per 1000 gallons above 8000.
Industrial Rate	\$6.00 per 1000 gallons

Water District #3 \$42.00 for the first 8000 gallons.  
\$5.50 per 1000 gallons above 8000.

46. A motion was made by Councilman Chaffee, seconded by Councilman George, that water rates for 2004 for out of district customers will be:

Water Districts #1 \$71.20 for the first 8000 gallons.  
\$9.25 per 1000 gallons above 8000.

Water District #3 \$57.60 for the first 8000 gallons.  
\$7.55 per 1000 gallons above 8000.

47. A motion was made by Councilman Chaffee, seconded by Councilman George, to appoint James Akin as Water Maintenance Worker (PT) for the year 2004.

48. A motion was made by Councilman Chaffee, seconded by Councilman George, to appoint Douglas Hiederman as Water Treatment Plant Operator (PT) for the year 2004.

49. A motion was made by Councilman Chaffee, seconded by Councilman George, to establish the Sewer Use Rate for Sewer District #1 and Sewer District #2 at \$6.24/ 1000 gallons.

50. The following resolution was moved by Councilman Chaffee , seconded by Councilman George, BE IT RESOLVED, that salaries and wages are hereby established per annum for the year 2004:

Supervisor	\$25,500
Councilman (4)	7,699 ea.
Town Justice (2)	14,290ea.
Superintendent of Highways	48,893
Supervisor of Highways (Refuse Tires)	253
Supervisor of Highways (Cemeteries)	699
Supervisor of Highways (Drainage)	2,018
Supervisor of Highways (Refuse District)	557
Supervisor of Highways (Parks)	1153
Town Clerk	40,493
Town Clerk (Registrar)	1,000
Deputy Town Clerk	25,739
Deputy Town Clerk (PT)	10.14 per hr.
Attorney for the Town	28,000
Assessor	49,378
Code Enforcement Officer	16.50 per hr.
Deputy Building Inspector (PT)	23.00 per hr.
Town Prosecutor (PT)	5,478
Deputy Town Prosecutor (PT)	140 per session
Network Administrator	1,500
Court Clerk (PT)	11.23 per hr. (plus \$0.75 Senior Clerk differential)
Deputy Court Clerk (PT)	10.47 per hr.
Assessment Clerk /Zoning Officer	17.34 per hr.
Assessor Clerk/ Building Dept. Administrator	15.00 per. hr.
Dog Control Officer (PT)	7,095.00
Deputy Dog Control Officer (PT)	10.20 per hr.
Highway Clerk (PT)	12,684
Town Hall & Library Basement Caretaker (PT)	4908
Limerick Hall Caretaker (PT)	1,883
Highway Garage Caretaker	1,493
Bookkeeper to the Supervisor	14.60 per. hr.
Historian (PT)	1,603
Water Maintenance Worker(PT)	17.76 per hr.
Water Plant Operator	14.55 per hr.
Van Driver	9.20 per hr.
Bingo Inspector	9.95 per hr.
Recreation Director	5,000

Highway Department:

Labor/Driver: Starting \$10.95; Max. \$13.77

Driver/Light Equipment Operator: Starting \$11.45; max \$15.24

Motor Equipment Operator: Starting \$11.92; Max. \$17.97

Part Time Call-In Help:

Labor: \$10.08

Driver/Light Equipment: \$12.00

Motor Equipment Operator: \$13.72

Summer Employees:

First Year: \$7.36

Second Year: \$7.56

Third year and thereafter: \$7.76

Foreman: \$1.75 above corresponding MEO rate

Mechanic: \$0.75 above corresponding MEO rate

AND BE IT FURTHER RESOLVED that all other terms and conditions of employment for all classifications of employees of the Town of Newstead for 2004 are documented in The Terms and Conditions Handbook.

51. A motion was made by Councilman George, seconded by Councilwoman Glor that Kevin Borchert, be appointed to the Newstead Recreation Committee representing the Akron Central School Board with Mary Beth Whiting to serve as alternate as necessary.
52. A motion was made by Councilman George, seconded by Councilwoman Glor, that the Newstead Planning Board members be paid a rate of \$25.00 per meeting attended for all local meetings held. The Chairman of the Planning Board shall receive an annual salary of \$1,326 per year.
53. A motion was made by Councilman George, seconded by Councilwoman Glor, that the Zoning Board of Appeals members are paid at the rate of \$15.00 per meeting attended for all local meetings held. The Chairman of the Zoning Board of Appeals shall receive \$20.00 per meeting for said meetings.
54. The terms of Jeff Diebold, Kelly Conover and Greg Bell, on the Recreation Board expired 12/31/03. A motion was made by Councilwoman Glor, seconded by Councilman Finger, to reappoint Jeff Diebold and appoint Adam Stoltman and David Parczyk, to the Recreation Board for Terms to expire 12/31/2006. The Town Board thanks both Greg Bell and Kelly Conover for their many years of dedication to the Newstead Recreation Board and the youth of The Town of Newstead.
55. A motion was made by Councilwoman Glor, seconded by Councilman Finger, that the Election Inspectors be paid as follows: School day attended - \$15.00 per day, Primary Day - \$95.00, General Election - \$95.00, and Registration Days - \$5.00 per hour.
56. A motion was made by Councilwoman Glor, seconded by Councilman Finger, that the Highway Superintendent be authorized to post roads, at his discretion, when it is in the best interest of the public.
57. A motion was made by Councilwoman Glor, seconded by Councilman Finger that Sandra Sanger be appointed the Clerk to the Highway Superintendent for 2004.
58. Highway Superintendent James Ebersole announced the appointment of Robert Kleparek as Deputy Highway Superintendent for the year 2004.
59. A motion was made by Councilwoman Glor, seconded by Councilman Finger, that Supervisor Summe be appointed Disaster Coordinator for 2004.
60. A motion was made by Councilman George, seconded by Councilman Finger, that Councilwoman Joan Glor be appointed to the NEST Consortium for the year of 2004.
61. A motion was made by Councilwoman Glor, seconded by Councilman Finger, that Committee Chairpersons be authorized to enlist the expertise of citizen advisors on their respective committees.

62. A motion was made by Councilwoman Glor, seconded by Councilman Finger, that the Town Board designates the Akron Bugle the Official Newspaper of the Town for 2004.
63. A motion was made by Councilwoman Glor, seconded by Councilman Finger that Wendel Engineers, PC be retained as Engineer for the Town for 2004 at an annual rate of \$17,823
64. A motion was made by Councilwoman Glor, seconded by Councilman Finger, that Deloitte and Touche be retained to provide auditing services at a rate of \$12,100 and budgeting services at a rate of \$4,400 for 2004.
65. A motion was made by Councilman, seconded by Councilman Chaffee, that Nathan Neill Esq. be appointed Attorney for the Town for 2004 with a clerical allowance of \$5,253.
66. A motion was made by Councilman Finger, seconded by Councilman Chaffee, that following the annual review of the Town Procurement Policy; the policy shall remain in effect for 2004.
67. A motion was made by Councilman Finger, seconded by Councilman Chaffee, that all other existing Town policies shall remain in effect for 2004.
68. A motion was made by Councilman Finger, seconded by Councilman Chaffee, that Rebecca Baker be appointed Network Administrator for the year 2004.
69. The term of Myra Hegmann on the Library Board expired on December 31, 2003. Per Recommendation of Library President Sue Brown the vacancy will not be filled at this time. The Town Board thanks Myra for her service as a Library Board Member.
70. The term of Joseph Capan Jr. on the Board of Assessment Review expired 12-31-03. A motion was made by Councilman Finger seconded by Councilman Chaffee to reappoint Joseph Capan Jr. to a 5-year term on The Assessment Review Board.
71. Organizational matters having been completed; a motion was made by Councilman Finger, seconded by Councilman Chaffee, that the Organization Meeting be closed at 7:55 PM.

Respectfully Submitted

Dawn D. Izydorczak, Town Clerk

## ORDER OF BUSINESS

RESOLVED, that the order of business for the conduct of the Town of Newstead Town Board meetings for the year 2004 shall be as follows:

- I - Call Meeting to Order
- II - Roll Call
- III - Pledge of Allegiance
- IV - Approval of Minutes
- V - Communications
- VI - Privilege of the Floor
- VII - Approval of the Bills
- VIII - Supervisor's Monthly Reports
- IX - Committee and Department Head Reports
- X - Old Business
- XI - New Business
- XII - Question Period
- XIII - Adjournment

## RULES OF ORDER

RESOLVED, that in all matters of Parliamentary Procedure, Robert's Rules of Order shall prevail, except where such rules are inconsistent with any local rule or resolution pertaining to the conduct of Town business.

# RULES GOVERNING THE CONDUCT OF BUSINESS

RESOLVED, that the following rules will govern the conduct of business for the Town Board meetings:

A - The agenda shall include all correspondence, resolutions, bills and reports. Items received after 5 p.m. on Thursday preceding the Board Meeting shall be placed on the agenda for the next regular Board Meeting. Emergency situations will be excluded from this requirement.

B - By 5 p.m. on the Friday preceding the regular Board Meeting, a copy of the agenda will be available to each Board Member, Department Head, and the Attorney for the Town. The copy shall include all resolutions, important correspondence, and the estimates of expenditures for capital improvements.

C - The agenda shall not be departed from except with a four-fifths vote of the entire Town Board.

D - All matters shall be continued on the printed agenda until disposed of. All matters not disposed of shall be tabled and taken from the table only by a majority vote of the entire Town Board.

E - Correspondence shall be disposed of at the time of reading, either by (a) voting to receive and file by majority vote of the entire Town Board (b) resolution (c) referring to a committee (d) tabling. If tabled, the item can be taken from off the table that same meeting or it can be left on the table thereby becoming Old Business to remain on the agenda until disposed.

F - The privilege of the floor shall be open to all people who wish to speak and will remain open to all that have been recognized by the Chair.

G - Monthly committee or department reports must be turned in to the Board prior to any payment for services for that month.

H - When requested by the Town Board, all opinions will be backed by a section of Town Law, and/or Audit and Control opinion, and/or a written opinion from Audit and Control.

I - The Question Period will be open to specific questions pertaining to any matters discussed at the current meeting. It may not be used as a time for statements that can be presented under privilege of the floor or by requesting placement on the agenda.

## LETTERS FOR 2004 APPOINTMENT

NOTE: INCUMBENTS ARE HIGHLIGHTED

Zoning – John Olaf, David Cummings

Planning – **Tom Cowan**, John Olaf

Highway Clerk - **Sandra Sanger**

Attorney for the Town - **Nathan Neill**

Deputy Bldg. Inspector – Frank Trybuskiewicz

Town Prosecutor -**Duane Root**, Robert Friedman

Deputy Town Prosecutor – Robert Friedman

Building Department Administrator- **Christine Falkowski**

Secretary to the Supervisor – **Kathleen Strobele**

Court Clerk – **Sandra Pietrowski, Judith Bell**

Clerks for the Court- **Mary Vaughn, Judith Beers**, William Kaufman

Custodian - **Elaine Wozniak; Bobbie Murray**

Dog Control – **David DeYoung;**

Bingo Inspector – **John Schrock**

Sr. Citizen Van Driver – **Jerry Szmania, Doug Swader**

Historian - **John Eckerson**, David Cummings

Water Maintenance Worker – **James Akin**

Water Plant Operator – **Douglas Heiderman**

Engineer - **Wendel Engineers, P.C.**

Auditor - **Deloitte & Touche**

Official Newspaper - **Akron Bugle**; Clarence Bee

Drainage Committee –**James DeYoung, Dave Berghorn**

Recreation Board – Adam Stoltman, Dave Parczyk

Conservation Committee – **Robert Folger**, Edmond Burke

Board of Assessment Review – **Joe Capan Jr.**

Network Administrator – **Rebecca Baker**

Assessor – **Fred Pask**

Deputy Town Clerk – **Kathleen Lang**

Recreation Director – **Ronald Eulenburg**, James Asmus

## SCHEDULE OF MEETINGS FOR 2004

Mon. Jan. 5 Organizational Meeting  
Mon. Jan. 12 Regular Meeting  
Mon. Jan. 19 Work Session  
Mon. Jan. 26 Regular Meeting

Mon. Feb. 2 Work Session  
Mon. Feb. 9 Meeting  
Mon. Feb. 16 Work Session  
Mon. Feb. 23 Meeting

Mon. Mar. 1 Work Session  
Mon. Mar. 18 Meeting  
Mon. Mar. 15 Work Session  
Mon. Mar. 22 Meeting  
Mon. Mar. 29 OPEN

Mon. Apr. 5 Work Session  
Mon. Apr. 12 Meeting  
Mon. Apr. 19 Work Session  
Mon. Apr. 26 Meeting

Mon. May. 3 Work Session  
Mon. May. 10 Meeting  
Mon. May. 17 Work Session  
Mon. May. 24 Meeting  
Mon. May. 31 Holiday (Open)

Mon. Jun. 7 Work Session  
Mon. Jun. 14 Meeting  
Mon. Jun. 21 Work Session  
Mon. Jun. 28 Meeting

Mon. Jul. 5 Work Session  
Mon. Jul. 12 Meeting  
Mon. Jul. 19 Work Session  
Mon. Jul. 26 Meeting

Mon. Aug. 2 Work Session  
Mon. Aug. 9 Meeting  
Mon. Aug. 16 Work Session  
Mon. Aug. 23 Meeting  
Mon. Aug. 30 Work Session

Mon. Sep. 6 Holiday (Open)  
Mon. Sep. 13 Meeting  
Mon. Sep. 20 Work Session  
Mon. Sep. 27 Meeting

Mon. Oct. 4 Work Session  
Mon. Oct. 11 Meeting  
Mon. Oct. 18 Work Session  
Mon. Oct. 25 Meeting

Mon. Nov. 1 Work Session  
Mon. Nov. 8 Meeting  
Mon. Nov. 15 Work Session  
Mon. Nov. 22 Meeting  
Mon. Nov. 29 Work Session

Mon. Dec. 6 Safety Meeting  
Mon. Dec. 13 Meeting  
Mon. Dec. 20 Work Session  
Mon. Dec. 27 Meeting

All work sessions will start at 7:30 p.m. unless notified of change. Prior to each Regular Board Meeting we will meet at 7:15 p.m. for work session.

This schedule is tentative. We will meet as needed to adequately take care of town business. If meetings are not necessary they will be canceled with proper notice.

## 2004 Town of Newstead Committees

### CONSERVATION ADVISORY COUNCIL (Town Board Appointed 3 yr.)

Carl Klingenschmitt*	12-31-06
Richard Hegmann	12-31-05
Kenneth Koehler	12-31-04
Louis Tandy	12-31-04
Robert Folger	12-31-06
Edmund Burke	12-31-05
Norm Naab	12-31-05

### DRAINAGE COMMITTEE (Supervisor Appointed 5 yr.)

Daniel Kowalik	12-31-06
Donald Kreher, Jr.*	12-31-07
Jim DeYoung	12-31-08
David Berghorn	12-31-08
Lyman Muck	12-31-06

### PLANNING BOARD (Town Board Appointed 7 yr.)

Tom Cowan*	12-31-10
Donald Hoefler	12-31-04
Andrew Kelkenberg	12-31-06
Terry Janicz	12-31-05
John Potera	12-31-09
Mark Decker	12-31-05
Rick Meahl	12-31-08

### ZONING BOARD OF APPEALS (Town Board Appointed - 5 yr.)

William Kaufman*	12-31-04
John Olaf	12-31-08
Isaac Cummings	12-31-05
Charles Kepplar	12-31-06
David Wakeman	12-31-07

### RECREATION BOARD (Town Board Appointed - 3 yr.)

Jeff Diebel *	12/31/06
Adam Stoltman	12/31/06
Joseph Tretter	12/31/05
Paul Nowak	12/31/05
David Parzych	12/31/04
Martha Short	12/31/04

### LIBRARY BOARD (Town Board Appointed - 5 yr.)

Sue Brown*	12/31/07
Sally Stapleton	12/31/06
Julie Brady	12/31/06
Michelle Asmus	12/31/05
Terry Janicz	12/31/04

### BOARD OF ASSESSMENT REVIEW (Town Board Appointed – 5 yr.)

Joe Capan Jr.	12/31/08
Janice Miller	12/31/06
Neal Kreher	12/31/07

- Names marked with an asterisks are designated as Chairman for 2004.

## TOWN OF NEWSTEAD SUPERVISOR'S COMMITTEE APPOINTMENTS

Assessment / Code Enforcement	Chaffee, Glor
Buildings	Finger, Summe
Conservation Council	Chaffee
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Clerical Liaison	Glor, Summe
Drainage	George, Chaffee
Finance	Glor
-----	
Highways	Finger, George
Insurance	Summe
Library	George, Finger
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Planning /Zoning Board Liaison	George, Chaffee
Public Safety	Summe, Chaffee
Recreation	Summe, Finger
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Senior Citizens	Glor, Summe
Solid Waste	Glor, Chaffee
Town/Village Cooperation	Summe, Glor
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Capital Projects Liaison	Summe, Finger
Water & Sewer Administration	Summe, George
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Am. with Disabilities Coord.	Finger, Summe
Dog Control	Finger, Chaffee
Parks	Glor, Summe

In cases where committees are composed of more than one person, the first person listed is requested to assume responsibility for coordinating the committee.